

Y11 Extended Essay Schedule 2018-19

Wednesday, October 10, 2018	<p>Meeting for all Y11 Students: <u>Wednesday, October 10 (Day 8) 8:30am</u> (as part of Y11 student grade level meeting). Please arrive on time.</p> <p>To be discussed: EE procedures, choosing a topic, schedule / major deadlines and supports available.</p>
By Monday, October 29, 2018	<p>Review Subject Resources from subject teachers and the Library.</p> <p>Select two IB Diploma subject areas for your EE (a first choice and second choice). They must be chosen from the IB Diploma courses you are currently taking as part of your program. Your Higher Levels are strongly recommended, but not required. Indicate your topic of interest for each subject.</p> <p><u>Submit 2 EE subject choices by 9:00am, Mon. Oct. 29 (Day 5)</u>. You will receive instructions via ManageBac about how to submit your subject choices which you must complete by this date.</p> <p>A Supervisor will be assigned to you -- in one of the two subjects selected -- by the end of November.</p>
End of November 2018	<p>Finalization of Supervisor assignment. You will be notified via ManageBac about your subject and supervisor.</p>
October – January 2018	<p>Compulsory Library & Centre for Learning workshops for EE.</p> <p>Everyone must attend ONE workshop. These will be organized by subject. You will be notified of the times via email.</p>
Throughout October – January	<p>Things to do to prepare for your 1st reflection session:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Explore subject & topic of choice <input type="checkbox"/> Read subject-specific EE guide <input type="checkbox"/> Attend compulsory subject-specific Library/CFL workshops <input type="checkbox"/> Undertake further background reading & info gathering <input type="checkbox"/> Begin developing a research proposal <input type="checkbox"/> Meet with supervisor as needed <input type="checkbox"/> For Science EEs: during this time, through discussions with your supervisor, you will develop your draft research question, procedure and equipment and material needs.
January 28, 2019	<p><u>Submit completed EE Proposal (Research Question + Bibliography + Rationale) in ManageBac by 9:00am, Monday, January 28 (Day 8)</u>. You will receive further instructions via email / ManageBac.</p> <p>If not submitted by this date, parents and House Advisers will be informed.</p>
Before March Break, 2019	<p>Mandatory 1st Reflection session with supervisor (<i>it is up to the student to arrange a meeting time with his supervisor</i>)</p> <ul style="list-style-type: none"> ● You must access your <i>Reflections on Planning and Progress</i> form electronically in ManageBac in this session; you must complete this at the conclusion of your first meeting. ● Your supervisor will need to electronically initial and date this form at the end of your meeting. ● You should have a research and writing timeline/plan by the end of this session.
Throughout February & March	<p>Things to do to prepare for your interim reflection session:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Seek/engage in informal conversations with other resources – i.e. subject teachers, IB coordinator, Librarian, CFL or your supervisor <input type="checkbox"/> Ensure that you are progressing with your research and writing timeline/plan <input type="checkbox"/> Try to refine a focused and appropriate research question <input type="checkbox"/> Deepen your research and record pertinent evidence, info or data <input type="checkbox"/> Review and consolidate the methodologies you are using <input type="checkbox"/> Formulate arguments based on evidence collected <input type="checkbox"/> Add to your working bibliography <input type="checkbox"/> Science EEs - Thursday, February 21: mandatory individual appointments scheduled with lab supervisors (all day, various times) <input type="checkbox"/> Science EEs - Thursday, Feb. 28: final list of materials and procedure due to EE Supervisor

Tuesday, April 2, 2019	Mandatory EE Subject-specific meetings (led by department chairs). Locations to be announced. Time: 9-10am.
During EE week	<p>Mandatory Interim reflection session with supervisor (<i>it is up to the student to schedule this with his supervisor</i>)</p> <ul style="list-style-type: none"> • During this session, you need to demonstrate the progress you have made in your research • Be prepared to discuss any challenges you have encountered, and offer potential solutions and seek advice as necessary • Discuss the next steps needed to create the 1st draft of your EE • You must access your <i>Reflections on Planning and Progress</i> form in this session; you must complete the section reflection at the conclusion of this meeting. • Your supervisor will need to electronically initial and date this form at the end of the meeting.
April 2-5, 2019 EE Week	<p>EE Week</p> <p>Meet with your Supervisor as the need arises.</p> <p>You are excused from assembly, house meeting, and classes from Tuesday to Friday, but not from other activities in order to work on your extended essay.</p>
April 8, 2019	<p>A completed first draft of your essay is due on Monday, April 8 (Day 5) at 9:00am.</p> <p>You must submit an electronic version of your first draft to the Haiku EE course page (pdf) by this deadline. Instructions to follow.</p> <p>A completed draft includes: a title page, contents page, introduction, body (methods, results), conclusion and bibliography.</p> <p>If 1st draft of EE is not submitted, parents, House Adviser and Supervisor will be informed. Student will also serve an in-house detention potentially beginning on Tuesday, April 9 (Day 6) in the Library. Participation in all classes <u>and</u> activities will be suspended, and student will be required to work at school on their EE. In-house detention will continue every weekday until the draft is complete.</p>
April 22, 2019	<p>Feedback on first draft from EE Supervisor</p> <ul style="list-style-type: none"> • At this point, your EE will have been reviewed by your Supervisor and comments for improvements will be provided. • Make sure that you schedule a meeting with your Supervisor to review your EE.
May 6, 2019 EE Day	<p>On Monday, May 6 (Day 7) you are excused from assembly, house meeting, and classes, but not from other activities, for the purpose of finishing your final draft of the EE.</p> <p>Computer labs will be made available for your use on that day.</p>
May 7, 2019	<p>On Tuesday, May 7 (Day 8) your Final Extended Essay is due at 9:00am.</p> <p>You must submit an electronic version of your final EE to ManageBac by this deadline. Instructions to follow.</p> <p>If final EE is not completed and submitted, parents, House Adviser and Supervisor will be informed. Student will also serve an in-house detention potentially beginning on Wednesday, May 8 (Day 1) in the Library. Participation in all classes and activities will be suspended, and student will be required to work at school on their EE. In-house detention will continue every weekday until the draft is complete.</p> <p>Please note that your final EE grade from UCC will appear on your June 2016 report card. Students who have not submitted will receive an N.</p>
By end of May	<p>Final reflection session/viva voce (<i>schedule this with your supervisor</i>)</p> <ul style="list-style-type: none"> • This session is a celebration of the work that you have created. Be prepared to share and discuss your experience throughout the entire EE process and the skills you have acquired because of it. • At the end of this session complete your Reflections on Planning and Progress form in MB and have your supervisor initial and date it.