



UCC

UPPER CANADA COLLEGE

Registration Form 2017

Please complete both sides of this form. Payment is due in full with this registration form.

Student Information

Last Name: _____ First: _____

Home Address: _____ City: _____

Province/State: _____ Postal Code/Zip: _____

Country: _____ Date of Birth (M/D/YYYY) _____ Male: ___ Female: ___

Email Address: *Please print clearly.* _____

Parent/Guardian Information

Last Name: _____ First: _____ Initial: _____

Day-Time Phone: _____ Home Phone: _____

Email Address: *Please print clearly.* _____

Student's Current School (*enter school address information for Ministry Credit Courses Only*)

Name: _____ Street: _____

City: _____ Province/State: _____

Country: _____ Postal Code/Zip: _____

Phone: _____ Student's Current Grade: _____

School for September 2017: _____ Grade for September 2017: _____

Credit Course:

Course: _____ Code: _____ Repeat for higher mark?: Yes ___ No ___

Declaration for Credit Course

The student named on this registration form will have successfully completed the necessary prerequisites for the credit course selected. *Include student's report card or transcript as proof of prerequisite.*

Principal's (or designate's): Name: _____ Signature: _____

Ontario Education Number (OEN): _____

Please complete page 2 >>>>>>>>>>

Payment Information (*Payment is due in full on registration*)

Student Name: _____

Total Payable \$ _____

_____ MasterCard _____ VISA Cheque # _____ (*please make cheques payable to Upper Canada College*)

Card Number: _____ Expiry Date: _____

Name on Card: _____

Signature: _____

*If paying by credit card, you may register by fax: 416-484-8631***Authorization - Please read carefully**

I further release and agree to indemnify and hold harmless Upper Canada College and its staff and employees from any liability concerning our child's involvement in the UCC Summer Academy and further agree that the use of all UCC Summer Academy facilities are made at the risk of the registrant. The student and parent/guardians agree that any pictures taken during the program can be used in any promotion or advertisement for UCC Summer Academy. By signing below, parent/guardian and students agree to abide by all rules, regulations, financial policies, procedures and standards of conduct as described in the UCC Summer Academy Policies document and Registration Form.

Signature: _____ Date: _____

Refunds and Cancellations

Refunds, less an administrative fee (\$50.00 for credit courses), will be issued for all course cancellations up to 2 weeks (14 days) prior to the first day of classes of the course. Refunds are NOT available within the 2 week period prior to the first day of classes of a course. Pro-rated refunds for medical reasons are available upon presentation of a doctor's certificate to the Manager of the Summer Academy prior to the end of classes or a course. Pro-rated refunds are NOT available for days absent, courses dropped or portions of programs not attended. **The full session's fees are payable if a student is registered and attends any part of a course.** Once registration has been confirmed, transfers between courses may be made prior to the beginning of classes for each course without charge provided the transfer request does not jeopardize enrollment. Requests for transfers need to be in writing addressed to the Summer Academy office. Transfers will be granted only if space is available in a course. Students will be refused admission to a course if the full fee has not been paid before the commencement of classes. All declined credit cards and NSF cheques will be re-processed together with a \$25.00 administration fee.

Registration

We do not have registration deadlines. We receive and process all applications on a first-come, first-received basis. Courses may fill well in advance of their starting date, so early registration is recommended. The student-teacher ratio is approximately 15:1 with many courses being offered well below the stated ratio. Some courses, however, may have to be cancelled. Every effort will be made to give as much notice as possible to those who will be affected by a course cancellation.

Send your registration to:

UCC Summer Academy
200 Lonsdale Road, Toronto, Ontario
M4V 1W6 CANADA
Fax: 416-484-8631

For more information contact:

UCC Summer Academy, 416-484-8627
Email: summeracademy@ucc.on.ca
Web: www.ucc.on.ca/summer